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All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is need to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or the recommending board, commission or committee.

AGENDA
Lindsay Public Works Authority (LPWA)
REGULAR MEETING
MARCH 11, 2024
6:00 P.M.

(MEETING WILL BE HELD IN COUNCIL CHAMBERS AT 204 W. CREEK)

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA

Discussion, consideration, and possible action on the CONSENT AGENDA: The following items are considered routine by the Lindsay Public Works Authority and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Agenda and considered separately.

a. APPROVAL OF MINUTES

Approval of the minutes of the Lindsay Public Works Authority Regular Meeting on February 12, 2024

b. ACCEPTANCE OF FINANCIAL REPORT

Acceptance of February 2024 Financial Reports.

c. ACCEPTANCE OF PURCHASE ORDER PAYMENTS

Acceptance of the payment of the purchase orders issued by the Lindsay Public Works Authority for the month of February 2024.

POSTED ON FRIDAY, MARCH 08, 2024 AT 3:00 PM AT CITY HALL AND COUNCIL CHAMBERS

4. CONSIDERATION OF ITEMS BEING REMOVED FOR CONSENT AGENDA
Approve or Reject
5. UTILITY BILLING ISSUES
Discussion, consideration and possible action on utility billing issues, billing changes, changes in cut off (no longer hanging tags) and customer issues.
6. WATER PLANT PROJECT
Discussion, consideration, and possible action on water plant project.
7. METER ISSUES
Discussion, consideration, and possible action on meters, meter boxes, and customer issues
8. ELECTRIC METERS
Update on electric meter installation
9. GOVERNING BOARD COMMENTS
10. CITY MANAGER REPORT AND UPDATE ON PROJECTS (No Action to Be Taken)
11. ADJOURN



LINDSAY PUBLIC WORKS AUTHORITY

Office of the
City Clerk

FEBRUARY 12, 2024

THE **REGULAR** MEETING OF THE **LINDSAY CITY COUNCIL** WAS HELD IN THE COUNCIL CHAMBERS ON THE 12TH DAY OF FEBRUARY 2024 AS SPECIFIED BY ADVANCE PUBLIC NOTICE WITH A PROPERLY PREPARED AGENDA STATING THE SUBJECT MATTER OR MATTERS TO BE DISCUSSED AT SAID MEETING. CHAIRMAN INMAN CALLED THE MEETING TO ORDER 6:47 P.M.

ITEM 1 **CALL TO ORDER**

ITEM 2 **ROLL CALL**

TRUSTEES

PRESENT: Tom Inman, Chairman
Josh Miller, Vice Chairman
Vern Roe
Bev Barker
Mark Hall
Don Lough
Bart Drennan

ABSENT: None

STAFF

PRESENT: Sally Jantz, City Manager
Robert Ray Jones, Jr., City Attorney
Liz Sloat, City Clerk
Lisa Lewis, Deputy City Clerk /Treasurer

ABSENT: NONE

ITEM 3 **CONSENT AGENDA - ITEM 3A THROUGH ITEM 3C - DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION ON CONSENT AGENDA: ITEM 3A THROUGH 3C**

ITEM 3A **APPROVAL OF THE MINUTES - APPROVAL OF THE MINUTES OF THE LINDSAY PUBLIC WORKS AUTHORITY REGULAR MEETING ON JANUARY 08, 2024.**

Miller_____

Barker_____

Drennan_____

Hall_____

Roe_____

Lough_____



LINDSAY PUBLIC WORKS AUTHORITY

Office of the
City Clerk

LPWA REGULAR COUNCIL MEETING 02-12-2024
6:47 P.M.

ITEM 3B ACCEPTANCE OF FINANCIAL REPORT - ACCEPTANCE OF JANUARY 2024 FINANCIAL REPORTS.

ITEM 3C ACCEPTANCE OF PURCHASE ORDER PAYMENTS - ACCEPTANCE OF THE PAYMENT OF PURCHASE ORDERS ISSUED BY THE LINDSAY PUBLIC WORKS AUTHORITY FOR THE MONTH OF JANUARY 2024.

*Motion by Vice Chairman Miller, seconded by Trustee Baker to approve the consent agenda.

Roll Call Vote:

“Ayes:”	Inman, Miller, Roe, Barker, Lough, Hall, Drennan
“Nays:”	None
“Abstain:”	None
Motion Carried	7-0

ITEM 4 CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA AND TAKE ACTION IF NECESSARY

NONE.

ITEM 9 REPORT ON BREAK IN

We had a break in at our electric department building. A truck and tools were stolen. We are looking into a camera system.

Trustee Lough wanted to know if we can hire security firm to watch over the buildings.

ITEM 10 GOVERNING BOARD COMMENTS

Trustee Lough I made a call about the treasurer position and waiting on a call back.

Attorney Jones I do not think that we need a contract but an ordinance on treasurer and it is being worked on and emailed to City Manager and waiting for email back.

Miller_____

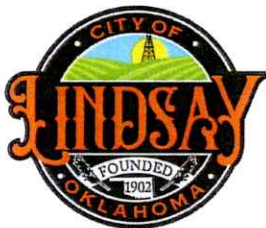
Barker_____

Drennan_____

Hall_____

Roe_____

Lough_____



LINDSAY PUBLIC WORKS AUTHORITY

Office of the
City Clerk

Trustee Hall wanted to know if we are fully staffed. We are short one position on the fire department and electric department.

ITEM 11 CITY MANAGER REPORT AND UPDATE ON PROJECTS (NO ACTION TO BE TAKEN).

Working on the golf course and getting the greens back into shape. We have contracted a company to spray the greens and it will cost around \$2,800 a hole. Thought about doing the just 3 or 4 of the worse ones these years and then work on the rest. Vice Chairman Miller wanted to know about being able to water the greens once we spray. Trustee Lough wanted to know if we have the money to do all of this at the golf course. The golf course is not a necessity, we have other things that need to be done. The pool, parks, and golf course does not make money, but other areas help pay for them because they are a quality-of-life pieces. Trustee Lough stated that we have electric substation and water plant that needs to be done and we need to take the money from the golf course and put it fin other areas. Chairman Inman asked if we could seed the golf course. Vice Chairman Miller asked if we had a place to grow roots for the future use of the golf course. A couple of acres will do 50 acres of grass. Trustee Drennan stated that the high school still uses the golf course and our children would have to go somewhere else. The golf course is a quality-of-life piece that this community needs.

ITEM 12 ADJOURN

*Motion by Vice Chairman Miller, seconded by Trustee Roe to adjourn.

Roll Call Vote:

“Ayes:”	Inman, Miller, Roe, Barker, Lough, Hall, Drennan
“Nays:”	None
“Abstain:”	None
Motion Carried	7-0

TIME 7:17 PM

ATTEST:

TOM INMAN, CHAIRMAN

LIZ SLOAT, CITY CLERK

Miller_____

Barker_____

Drennan_____

Hall_____

Roe_____

Lough_____

CITY OF LINDSAY, OK
 LINDSAY PUBLIC WORKS AUTHORITY
 "FEBRUARY 2024

UNAUDITED

	AMENDED BUDGET	LPWA FUND YEAR-TO-DATE ACTUAL	
BEGINNING FUND BALANCE	\$ -	\$ -	<p>Amount of budgetary fund balance carried over from the end of the prior year.</p> <p>66.67% OF BUDGET</p> <p>The end of FEB 2024 represents 66.67 % of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.</p>
REVENUES	\$ 6,886,409	\$ 4,845,994	70%
EXPENDITURES	\$ (7,158,310)	\$ (3,812,296)	53%
REVENUES OVER (UNDER) EXPENDITURES	\$ (271,901)	\$ 1,033,698	<p>This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.</p>
TRANSFERS IN	\$ 815,000	\$ 677,877	
TRANSFERS OUT	\$ (543,099)	\$ (314,500)	
NET OTHER	\$ 271,901	\$ 363,377	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 1,397,075	<p>83% Sales Tax Trfr from City & Trfr From Improve Fund 58% Trfr to LPWA Improve Fund & City</p> <p>This indicates the Fund has earned revenues that exceed year-to-date expenditures by this amount. In other words, this is a YTD increase in fund balance.</p>
ENDING FUND BALANCE	\$ -	\$ 1,397,075	
ENCUMBRANCES OUTSTANDING	\$ -	\$ (275,318)	
ENDING FUND BALANCE - UNENCUMBERED	\$ -	\$ 1,121,756	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	0.00%	14.57%	<p>This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.</p> <p>This amount is considered the Fund's unappropriated (budget) and unexpended (actual) fund balance reserves. Should try to keep this amount between 30% and 50% of annual revenues.</p>

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 10		SEWER				
24-11161	01-001268	GRADE WORK CONSTRUCTION LLC	EMERG SEWER LINE REPAIR	2/2024	202402293003	10,000.00
24-11075	01-001950	DEPARTMENT OF ENVIRONMENTAL	LAB ANALYSIS	2/2024	202402292996	801.51
24-11049	01-002143	DUTTON FARM & SUPPLY	GLOVES, CRIMP RINGS	3/2024	202403083073	58.96
24-10925	01-002304	ENVIRONMENTAL RESOURCE TE	LAB ANALYSIS	2/2024	202402293000	915.00
24-11077	01-002304	ENVIRONMENTAL RESOURCE TE	LAB ANALYSIS	3/2024	202403083074	830.00
24-11169	01-005584	OK MUNICIPAL ASSU.GROUP	WORKER COMP	2/2024	202402293010	861.25
DEPARTMENT TOTAL:						13,466.72
DEPARTMENT: 12		GOLF COURSE				
24-11208	01-000002	WORK SAFETY COLLECTIONS	DRUG SCREEN (MILLER)	3/2024	202403083093	50.00
24-11089	01-001246	JOHN C RUTLEDGE	CONSULTING SERVICES	3/2024	202403083081	500.00
24-11084	01-003333	IDEAL SERVICES, LLC	MAINT AGREEMENT	3/2024	202403083083	45.50
24-11169	01-005584	OK MUNICIPAL ASSU.GROUP	WORKER COMP	2/2024	202402293010	391.75
24-11056	01-008090	WILSON AIR COND & REFRIGE	MAINT ON HEAT/AC UNIT	2/2024	202402293025	650.00
DEPARTMENT TOTAL:						1,637.25
FUND TOTAL:						367,837.65

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01		WATER PLANT				
24-11156	01-000062	WORTH HYDROCHEM OF OKLA.	INRO BLEND VALVE REPAIR	2/2024	202402293024	1,523.66
24-11176	01-000619	RUSH PUMP LLC	REPAIR OF RAW WATER	2/2024	202402293014	11,230.00
2411055A	01-000968	BRENNIAG SOUTHWEST INC	CHLORINE CYLINDER (6)	2/2024	202402292994	2,130.75
24-11018	01-001164	RYAN HERCO PRODUCTS CORP	SIGNET CHLORINE SENSOR	2/2024	202402293015	478.83
24-11299	01-001172	UTILITY TECHNOLOGY SERVICES	PVC PIPE	3/2024	202403083092	263.31
24-10924	01-001950	DEPARTMENT OF ENVIRONMENTAL	LAB ANALYSIS	2/2024	202402292997	89.10
24-11011	01-002930	GRAINGER	3 PHASE HEATER WELL #1	2/2024	202402293002	797.10
24-11012	01-002930	GRAINGER	TOWER MAGNETS	2/2024	202402293001	60.06
24-11210	01-003290	HUNZICKER BROTHERS INC.	480 V COIL	3/2024	202403083080	125.91
24-11084	01-003333	IDEAL SERVICES, LLC	MAINT AGREEMENT	3/2024	202403083083	91.00
24-11247	01-004409	LPWA IMPROVEMENT FUND	SYSTEM IMPROVEMENTS	3/2024	202403083088	4,000.00
DEPARTMENT TOTAL: ..						20,789.72
DEPARTMENT: 02		ELECTRIC DISTRIBUTION				
24-11157	01-000715	ANIXTER INC	SLEEVE TRIPLEX	2/2024	202402292993	372.00
24-11158	01-000715	ANIXTER INC	LIGHT/PHOTO CELLS	3/2024	202403083072	1,433.83
2410584A	01-000715	ANIXTER INC	SLEEVE TRIPLEX	2/2024	202402292992	149.50
24-11163	01-000870	OKLAHOMA MUNICIPAL POWER	AULINE MAINT MEMBERSHIP	2/2024	202402293012	12,500.00
24-10999	01-001262	BUDCO, INC	YELLOW PLASTIC SEAL	3/2024	202403083071	150.98
24-11153	01-001262	BUDCO, INC	METER SEALS	3/2024	202403083069	150.98
24-11002	01-001264	TESCO	SOCKET SAFETY CLIPS	2/2024	202402293018	1,450.36
24-11081	01-002933	GRAND RIVER DAM AUTHORITY	ELECTRIC PURCHASED	3/2024	202403083077	118,802.12
24-11084	01-003333	IDEAL SERVICES, LLC	MAINT AGREEMENT	3/2024	202403083083	105.00
24-11211	01-003333	IDEAL SERVICES, LLC	INSTALL CAMERAS	3/2024	202403083082	235.57
24-11209	01-004750	MESO	2024 POWER CONFERENCE	2/2024	202402293008	305.00
24-11169	01-005584	OK MUNICIPAL ASSU.GROUP	WORKER COMP	2/2024	202402293010	927.25
24-11041	01-007335	T&W TIRE LLC	NEW TIRE AND FLAT FIX	3/2024	202403083090	201.00
DEPARTMENT TOTAL:						136,783.59
DEPARTMENT: 03		SANITATION				
24-11127	01-007944	WASTE CONNECTIONS, INC.	PROFESSIONAL FEES	3/2024	202403083094	32,913.14
DEPARTMENT TOTAL:						32,913.14

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05		SWIMMING POOL				
24-11155	01-000726	POWER PLAY	SILANOIDS FOR SPLASHPAD	2/2024	202402293013	485.00
24-11167	01-001268	GRADE WORK CONSTRUCTION LLC	REPAIR PUMP PIPE FOR POOL	3/2024	202403083078	2,400.00
24-11304	01-004360	LOCKE SUPPLY	BULBS FOR POOL	3/2024	202403083087	391.26
DEPARTMENT TOTAL:						3,276.26
DEPARTMENT: 07		ADMINISTRATION				
24-11169	01-005584	OK MUNICIPAL ASSU.GROUP	WORKER COMP	2/2024	202402293010	243.23
DEPARTMENT TOTAL:						243.23
DEPARTMENT: 08		GENERAL GOVERNMENT				
24-11071	01-000109	CRAWFORD & ASSOCIATES,P.C.	ACCOUNTING SERVICES	2/2024	202402292995	2,070.00
24-11237	01-000189	GARVIN COUNTY EMERGENCY	MANMOTHLY CONTRACT	3/2024	202403083079	200.00
24-11303	01-000237	LYNN LAWING	MEAL REIMB (TRAINING)	3/2024	202403083086	32.04
24-11246	01-000608	KBLP PARTNERS, LLC	PUBLICATION	3/2024	202403083095	400.00
24-11279	01-000988	TOSHIBA AMERICA BUSINESS	SOCOPY MACHINE	3/2024	202403083091	1,369.66
24-11171	01-001024	HBC CPAs & ADVISORS	PROGRESS BLG #1 FY22 AUDIT	2/2024	202402293005	2,500.00
24-11249	01-001145	LYTLE SOULE & FELTY	LEGAL FEES	3/2024	202403083084	2,320.35
24-11307	01-001184	EUREKA WATER COMPANY	MONTHLY WATER	3/2024	202403083075	21.89
24-11160	01-001235	STATE AUDITOR & INSPECTOR	PROFESSIONAL SER ST AUDIT	2/2024	202402293016	5,141.02
24-11164	01-001248	ELIZABETH SLOAT	TRAVEL REIMB ROSE STATE	2/2024	202402292999	76.12
24-11172	01-001248	ELIZABETH SLOAT	REIMB FOR TRAVLE	2/2024	202402292998	151.42
24-11306	01-001248	ELIZABETH SLOAT	MEAL REIM (TRAINING)	3/2024	202403083076	53.73
24-11302	01-001256	SANDRA ALBRIGHT	TRAVEL REIMB (CMFLA)	3/2024	202403083089	91.12
24-11305	01-001271	LISA LEWIS	MEAL REIMB (TRAINING)	3/2024	202403083085	27.82
24-11084	01-003333	IDEAL SERVICES, LLC	MAINT AGREEMENT	3/2024	202403083083	612.50
24-11170	01-005584	OK MUNICIPAL ASSU.GROUP	AUTO LIABILITY	2/2024	202402293009	118.00
24-11015	01-006885	GHH SMITH, INC	2X2 CHRISTMAS AD	2/2024	202402293004	56.46
24-11166	01-007681	TYLER TECHNOLOGIES	ANNUAL FEES	2/2024	202402293019	21,764.08
DEPARTMENT TOTAL:						37,006.21
DEPARTMENT: 09		WATER DISTRIBUTION				
24-11162	01-001154	OKLAHOMA WATER RESOURCES	BOSEMI ANNUAL CONST INTERES	2/2024	202402293011	119,306.80
24-11006	01-001172	UTILITY TECHNOLOGY SERVICES	20 METER KEYS	2/2024	202402293021	324.00
24-11022	01-001172	UTILITY TECHNOLOGY SERVICES	20 METER KEYS	2/2024	202402293023	324.00
24-11049	01-002143	DUTTON FARM & SUPPLY	GLOVES,CRIMP RINGS	3/2024	202403083073	39.52
24-11084	01-003333	IDEAL SERVICES, LLC	MAINT AGREEMENT	3/2024	202403083083	45.50
24-11173	01-003540	JAMES SUPPLIES & RENTAL C	ANNUAL FEES	2/2024	202402293007	159.00
24-11173	01-003540	JAMES SUPPLIES & RENTAL C	ANNUAL FEES	3/2024	202403013058	159.00
24-11174	01-003540	JAMES SUPPLIES & RENTAL C	CYLINDER RENTAL	2/2024	202402293006	20.77
24-11169	01-005584	OK MUNICIPAL ASSU.GROUP	WORKER COMP	2/2024	202402293010	1,269.99
24-11041	01-007335	T&W TIRE LLC	NEW TIRE AND FLAT FIX	3/2024	202403083090	72.95
DEPARTMENT TOTAL:						121,721.53